

## **Policy and Terms of Use - NCC Law website**

### **1. ABOUT THIS WEBSITE.**

Through this notice, NCC Law informs users of the Internet portal of their property [ncclaw.com](http://ncclaw.com) about the terms and conditions of use of the portal and its data protection policy.

Please read carefully this policy. IF YOU DO NOT ACCEPT THESE GENERAL CONDITIONS, DO NOT USE THIS WEBSITE. ANY PERSON THAT DOES NOT ACCEPT THESE GENERAL CONDITIONS, WHICH HAVE AN OBLIGATORY AND BINDING NATURE, SHALL REFRAIN FROM USING THE WEBSITE AND / OR THE SERVICES OFFERED.

If the you continue to use this website, it will be understood that you have fully and unreservedly accepted the policy. NCC Law reserves the right to modify this policy to adapt it to legislative or jurisprudential developments as well as industry practices without previous notice.

### **2. SUBMISSION OF REQUEST A QUOTE FORM.**

NCC Law collects personal data of the user, provided voluntarily by the user.

When you complete the form to obtain information or to communicate with NCC Law on this website, you will be asked to provide certain personal information that will include, among others, full contact name, telephone and a valid email address. The user freely and voluntarily provides the information in order to be contacted.

The personal data will be processed automatically and incorporated into the corresponding databases of a personal nature of which NCC Law will be the owner and responsible. Except in the fields where it is indicated otherwise, the share of personal data requested is voluntary. If you do not agree to provide such information via the web. You are also free to send inquiries to the email address [javier@ncclaw.com](mailto:javier@ncclaw.com)

The user guarantees that the personal data provided to NCC Law are true and the user is responsible for communicating any change in them.

The collection and automated processing of personal data have as its purpose (i) that the use can request information from NCC Law, (ii) that NCC Law can send a response to the contact provided in the personal data, (iii) for management, administration, provision, expansion and improvement of services in which the user decides to subscribe, register or use the adequacy of these services to the preferences of the users, (iv) of the study of the use of services by users, (v) the design of new services related to NCC Law. The purpose of the collection and automated processing of personal data also include the sending of survey forms, which the user is not obliged to answer.

The user must be aware that security measures on the Internet are not impregnable. Certain services provided on the website may contain specific conditions with specific provisions regarding the protection of personal data. NCC Law may, from time to time, send you advertising messages related to other sites of which it is owner, shareholder or with which it has commercial agreements. In order to

comply with a judicial, regulatory, fiscal or criminal order, NCC Law may share data of its users with different regulatory, judicial and fiscal entities, when required.

By using the website [ncclaw.com](http://ncclaw.com), and giving the "Submit" button, you accept the conditions of use present in this document. Users can contact NCC Law whenever they need, through the email [javier@ncclaw.com](mailto:javier@ncclaw.com)

### **3. ACCESS TO THE WEBSITE. USE OF THE MATERIAL.**

The access and use of this website does not require prior subscription or registration of the user. Notwithstanding the foregoing, for NCC Law to be able to quote or contact the user, it is necessary for it to complete the form established on the website, for which it must accept the privacy policy conditions, as established in this privacy policy. The user may not use the logo, image, content, web page of NCC Law or its related for any purpose.

The user agrees to use this website in accordance with the law, as well as the moral and generally accepted good manners and public order.

NCC Law authorizes the user to view the contents of this website, but not to commercialize or profit from them, or else damage the image of NCC Law and / or related parties and / or shareholders and / or legal representatives. The contents of this website, such as text, graphics, images, logos, button icons, software and any other material, are protected by the legislation on industrial and intellectual property (Copyright, registered trademarks). The unauthorized use of the content may involve the violation of the legislation on intellectual or industrial property (copyright, trademark, etc.) and other applicable laws.

### **4. PERMITTED USE OF THE SITE**

The site is not directed to persons under the age of eighteen (18), so if you are a minor according to Costa Rican legislation, you will not be able to use the NCC Law website under any circumstances. If NCC Law becomes aware that we have collected personal data from a minor, we will delete it immediately unless we have the legal obligation to keep it.

Users are not allowed to use the website to transmit, distribute, store or destroy material (a) in violation of current laws or regulations, (b) in a manner that infringes copyright, trademark, commercial secrecy or any other right of intellectual or industrial property of third parties or violating the confidentiality, public image or other personal rights of other people, or (c) that is defamatory, obscene, threatening, insulting or offensive.

### **5. OBLIGATIONS OF THE USER.**

As a user, you are responsible for your own communications, information that you indicate on the form and sending it. By using this website, you agree not to do any of the following actions: incorporate contact information (mail, phone, cell phone, company, etc.) known as false; impersonate the identity of persons, announce material that reveals trade secrets; announce material that infringes the intellectual or industrial property rights of third parties, or the rights of confidentiality or image of third parties; announce material that is obscene, defamatory, threatening, harassing, discriminatory, libelous or demeaning to another User, or to any person or entity; or send material that contains viruses, Trojan

horses, worms, time bombs, cancelbots or other programming routines that are intended to damage, interfere negatively, secretly intercept, or appropriate any system, data or information.

NCC Law does not affirm or guarantee the legality, accuracy or reliability of the communications that users send or endorse any opinion expressed by users.

## **6. EXCLUSION OF GUARANTEES AND LIABILITY.**

This website is exclusively for NCC Law to provide the user interested information about the services provided by NCC Law and to be contacted for that purpose. If you consider that any information is erroneous, false or that its content may be harmful, you can report it by sending an email to [javier@ncclaw.com](mailto:javier@ncclaw.com)

Changes to this website will be made periodically and at any time.

## **7. LINKS TO OTHER SITES.**

The website may contain links to other web sites. These links are provided by NCC Law solely for your convenience and do not mean an endorsement of the contents of these websites. NCC Law is not responsible for the content of linked websites of third parties and makes no claim regarding the content or its accuracy on these third-party websites. If you decide to access linked third-party websites, you do so at your own risk.

## **8. COOKIES POLICY**

A cookie is a text file that is stored on the computer or mobile device through a "Web" server and only that server will be able to recover or read the contents of the cookie and allow the Website remember browsing preferences and navigate efficiently. Cookies make the interaction between the user and the Web site faster and easier.

In this website we use session and persistent cookies, and user may receive third parties cookies, which are not managed by NCC Law.

The cookies will be used exclusively for the purposes indicated in this policy.

We use cookies to collect certain information about users, such as browser type, server, language preferences and country settings. In this way, we can store the user's preferences on this website and make the user's experience more systematic and comfortable. In addition, cookies are used to maintain session status initiated when you visit this website several times. We may use your IP address to determine your geographic location and provide you with the most relevant search results.

Although cookies are not essential to navigate this website, if you enable them you will enjoy a better user experience. You can modify the configuration options of your browser to delete or block them, but if you do, it is possible that some services or functionalities may not work properly. You may refer to your browser privacy policy and terms of use or cookies specific information if you want more information on how to disable cookies.

NCC Law works with third-party websites that can also store cookies on our users' computers. These websites are Google Ads, Google analytics, Facebook, LinkedIn, Instagram, among others. For more information about the data collection and management the user must reference their privacy policies and terms of use.